

Grant Application Form (2017/2018)

RYEDALE
DISTRICT
COUNCIL



Please indicate which grant
you are applying for

Community Grant-

S106 Grant-

Flood Grant-

Project Title **COLD KIRBY VILLAGE HALL TOILET UPGRADE**

1 Organisation Details:

Organisation Name **COLD KIRBY INSTITUTE**

Official or registered address

c/o Mr J Walker, Trustee, Cold Kirby Institute, Kirby Lodge, Cold Kirby, THIRSK

Telephone No

01845 597851

Postcode:

YO7 2HL

E-mail:

Name of
main contact

Jeremy Walker

Position

Trustee

Does this person have official authority to submit this application?

Yes

No

Address for contact person if different from above

Telephone
No

01845 597851

Postcode:

E-mail:

jcmwalker@aol.com

Date organisation established or
incorporated

1949

Type of
organisation

VILLAGE HALL

If a Registered Charity, please
give number

523333

VAT registration
number (if any)

Is this application from a consortium of organisations?

Yes*

No

*If yes, please list included organisations:

2 Membership and Usage

Are you a membership organisation?

Yes No

If yes, is membership open to all?

Yes No

What is your current membership?

What are the annual membership fees?

3 Bank Account Details

Account Name **COLD KIRBY INSTITUE**

Sort Code

4 0 - 2 4 - 0 5

Account Number

0 0 2 4 7 0 3 0

Address

HSBC, 77 Market Place, Thirsk,

4 Project Details

Postcode **YO7 1EU**

Where will the project take place

COLD KIRBY VILLAGE HALL

When is the project expected to:

Start

1 NOV 2017

Finish

14 NOV 2017

Please summarise your project (100 words maximum)

Cold Kirby Village Hall is a former wartime hospital ward transported to the village in 1949. The hall serves the communities of not only Cold Kirby but also neighbouring villages especially Old Byland and Scawton. Since 2008 the community has brought the hall back from a state of disuse and disrepair and we have recently won the Council Chairman's Village Hall Award in the "Thriving but Striving" category.

The toilet facilities are largely as installed in the 1960s and whilst they are well maintained their age and layout cause ongoing issues which are particularly challenging for those with mobility problems. There is no hot water. The waste pipes from the urinals sometimes do not function properly.

The project will address all these issues by converting the existing gents into unisex toilets with a cubicle designed for people with disabilities and providing a basic refurbishment of the ladies. Hot water will be connected and baby changing facilities provided.

To keep costs down some of the work - especially finishing and decorating will be done by volunteers.

Why is the project needed?

To bring toilet facilities up to modern standards and to provide access for wheelchair users and others with limited mobility

Please give details of any consultation undertaken in planning your project with either the wider community or target audience for the project eg parish plan or questionnaire

Discussions with hall users

Please indicate how you will measure the success and impact of your project

User feedback

How does your project meet the priorities of the Council?

The project is in line with the Council's priorities for customers and communities by helping to ensure that the local community can continue to have a focus and to sustain our only community facility into the future

Please give details of any special fundraising activities for the project

A variety of events are being mounted over the summer and autumn - to date a family treasure hunt and a coffee morning.
Grant applications to National Park and NYCC

5 For capital projects only

Is planning permission required?

Yes No

If yes, please indicate status of the application with dates

Applied for:
(date)

Granted:
(date)

Outline, Full, Listed building

Does your organisation own the property for which you are seeking a grant

Yes No

If no, do you have a lease on the property?

Yes No

Please give the name of the person or organisation who own the building

COLD KIRBY INSTITUTE

The length of any lease and unexpired term:

6 Project Budget

Expenditure - List items of expenditure

Capital Costs	Amount (£)
CONTRACTORS COSTS	£2,500.00
FITTINGS	£700.00
MATERIALS	£378.00
VOLUNTEER TIME (60hours @ 7.50)	£450.00
BUILDING INSPECTOR	£237.00
VAT	
Total Capital Cost (a)	£4,265.00
Revenue Costs (Community grant only)	Amount (£)
Total Revenue Cost (b)	£ 0.00
Total Cost (a+b)	£ 4,265.00

Income - please specify how you will pay for the project

	Amount (£)
Ryedale District Council Grant required	£ 713.00
Own funds	£ 250.00
Local fundraising	£ 2,852.00
VAT (if able to reclaim it)	
In Kind (eg volunteer time)	£ 450.00
Other	
Total Income (c)	£ 4,265.00

Please note, your Total Costs (a+b) must equal your Total Income (c). For Community and Flood grants, the grant requested must not be more than £5,000 or 25% of Total Costs (whichever is the lesser) unless you are requesting a grant for project costs of up to £1,000.

7 Declaration: I declare that:

- The information on this application form and the supporting information enclosed with it is accurate to the best of my knowledge
- The project falls within the organisation's purposes
- My organisation has power to accept a grant subject to the grant conditions stated

The application form should be signed by the Chairman or Chief Executive of the applicant organisation*.

Signed Date

Name Position

*An electronic signature is acceptable and can be entered below:

Checklist

Please check that the following are included with your application

- Copy of your constitution, e.g. trust deed, Memorandum and Articles of Association, set of rules
- Two years audited or otherwise certified accounts including your last complete financial year (if required)
- Details of any research, or consultation, which has informed the development of the project
- Evidence of match funding commitments, formal grant offer letters
- Two competitive estimates for all capital works
- Relevant plans and drawings
- Business Plans and Annual report (if required)

	✓
	✓
	✓
	✓
	✓

sent by email

Please return completed forms to: grants@ryedale.gov.uk

